

MWBE and Services Procurement Committee Report

9 January 2020

Prepared by: Kimberly Mitchell

Meeting attended by: Board Chair Norman Jones, Vice-Chair Michael Schmidt, Members Tom Richards, Jesse Dudley, I. Geena Cruz, and Rosiland Brooks-Harris; RJSCB Program Coordinator Allen Williams; Savin Program Director P  pin Accilien, Savin Deputy Director Roland Coleman; General Counsel Greg McDonald. Member Everton Sewell and ICO Brian Sanvidge were absent.

Board Chair Jones convened the meeting at 8:12 a.m.

Action Items

1. Recommendation Letter for Cooper School 10 – Access Controls and Video Equipment

Allen Williams reviewed the Recommendation Letter with the Board and stated that this request is to provide Owner-provided Access Controls and DWT Video Equipment at Cooper School No. 10.

Motion to move this item to the full Board for consideration at the monthly Board meeting on December 9, 2019 by _____ Richards _____; Second by _____ Schmidt _____. Approved 6 - 0.

2. Recommendation Letter for Flower City School 54 – Access Controls and Video Equipment

Allen Williams reviewed the Recommendation Letter with the Board and stated that this request is to provide Owner-provided Access Controls and DWT Video Equipment at Flower City School No. 54.

Motion to move this item to the full Board for consideration at the monthly Board meeting on December 9, 2019 by _____ Richards _____; Second by _____ Dudley _____. Approved 6 - 0.

3. Change Orders to Barton School No. 2 Contractors

- #56 and 57 to DiPasquale Construction (GC)

Allen Williams reviewed the Change Orders and overall project status with the Board.

Motion to move this item to the full Board for consideration at the monthly Board meeting on December 9, 2019 by _____ Schmidt _____; Second by _____ Richards _____. Approved 6 - 0.

4. Change Orders to Forbes School No. 4 Contractor

- #18 to DiPasquale Construction (GC)

Allen Williams reviewed the Change Order and overall project status with the Board.

Motion to move this item to the full Board for consideration at the monthly Board meeting on December 9, 2019 by _____ Cruz _____; Second by _____ Dudley _____. Approved 6 - 0.

5. Change Order to Flower City No. 54 Contractor

- #4 to Manning Squires Hennig (GC)

Allen Williams reviewed the Change Order and overall project status with the Board.

Motion to move this item to the full Board for consideration at the monthly Board meeting on December 9, 2019 by _____ Cruz _____; Second by _____ Dudley _____. Approved 6 - 0.

6. Change Order to East High School Contractor

- #55-58 to Holdsworth Klimowski (GC)
- #19-21 to John W. Danforth (MC)
- #42-50 to Hewitt Young Electric (EC)

Allen Williams reviewed the Change Order and overall project status with the Board.

Motion to move this item to the full Board for consideration at the monthly Board meeting on December 9, 2019 by Cruz ; Second by Brooks-Harris . Approved 5 - 1 .

Non-Action / Discussion Items

7. Report: Amendments Authorized by Chair

Allen Williams & Pépin Accilien stated that the amount authorized by the Chair this month is for 1 Amendment totaling a credit of **\$20,000.00**, included in the Committee Packet, and outlined below for this month:

Amendments Authorized by Chair			
Project	Firm	Amendment No.	Amount
Monroe High 2a	CJS Architects	17-MHSP2a-006	(\$20,000.00)
TOTAL:		1	(\$20,000.00)

Committee Meeting: Thursday, January 9, 2020

8. Report: Change Orders Authorized by Chair

Allen Williams & Pépin Accilien stated that the amount authorized by the Chair this month is for 15 Change Orders totaling **\$238,947.64**, included in the Committee Packet, and outlined below for this month:

Change Orders Authorized by Chair for January 2020 Mtg			
PROJECT	CONTRACTOR	C/O #	AMOUNT
BARTON 2	GC - DIPASQUALE CONSTRUCTION	55	\$ 13,272.00
	EC - CONCORD ELECTRIC	51	\$ 6,960.00
	EC - CONCORD ELECTRIC	52	\$ 3,327.00
	EC - CONCORD ELECTRIC	53	\$4,768.00
	EC - CONCORD ELECTRIC	54	\$ 12,499.00
	PC - MICHAEL A. FERRAUILO	19	\$ 22,601.00
COOPER 10	GC - MANNING SQUIRES HENNIG	4	\$ 14,548.00
	MC - MICHAEL A. FERRAUILO	1	(\$2,695.00)
	EC - CONCORD ELECTRIC	2	\$ 34,433.00
FLOWER CITY 54	GC - MANNING SQUIRES HENNIG	3	\$ 19,431.00
EAST	GC - HOLDSWORTH KLIMOWSKI	54	\$ 23,879.00
	MC - JOHN W. DANFORTH	18	\$ 23,209.66
	EC - HEWITT YOUNG	41	\$ 33,332.88
	PC - THURSTON DUDEK	7	\$ 23,858.65

Change Orders Authorized by Chair for January 2020 Mtg			
	PC - THURSTON DUDEK	8	\$ 5,523.45
TOTAL		15	\$ 238,947.64

Committee Meeting: Thursday, January 9, 2020

9. Report: Purchase Orders Authorized by Chair

Allen Williams & Pépin Accilien stated that the amount authorized by the Chair this month is for 1 Purchase Order totaling **\$2,972.00**, included in the Committee Packet, and outlined below for this month:

Purchase Orders Authorized by Chair				
Project	Contractor	PRODUCT/SERVICE	PO #	Amount
Barton 2	Clark Moving & Storage, Inc.	Move Services	M-2C-0006	\$2,972.00
			TOTAL:	\$2,972.00

Committee Meeting: Thursday, January 9, 2020

10. Potential Property Acquisition – UPDATE

RSMP staff is working with the City’s Real Estate and Law Departments on acquisition of certain residential properties neighboring School 54. Acquisitions around School 4 are placed on hold until funding is identified for purchase and demolition of the properties. A Conceptual/Schematic plan of the overall School 54 campus site was developed for preparing the required SEQRA Amendment. Meeting is being scheduled with the RJSCB SEQRA Consultant and the City in January/February 2020 to discuss the abandonment of Chace Street for expanding and developing the School 54 site.

11. Phase III Draft Strategic Plan/Legislation - UPDATE

RJSCB received comments from SED through the Phase III Bill Sponsor and Staffers from the State Legislature’s Ways and Means Committee. RJSCB/CITY/RSMP Representatives met with Legislative Aides in Albany to answer questions on the latest revision of the draft Phase III Bill. The plan is seeking passage of the Bill by February 2020.

12. BOP Revolving Loan Program (RLP) Update

RJSCB Revolving Loan Program Activities as of 12/31/2019:

RJSCB Revolving Loan Program

12/31/2019

Borrower	Loan Date	Amount Borrowed	Amount Repaid	Balance
Precision Concrete and Masonry	9/13/2017	10,000.00	10,000.00	0.00
Torry Butler	11/2/2017	9,720.00	9,720.00	0.00
Rosecroft	12/15/2017	10,000.00	10,000.00	0.00
Precision Concrete and Masonry #2	1/8/2018	10,000.00	10,000.00	0.00
Coloring on Canvas	5/25/2018	10,000.00	10,000.00	0.00
Cannon Electric	8/1/2018	10,000.00	10,000.00	0.00
Gateway III Construction Group	7/25/2018	10,000.00	10,000.00	0.00
Coloring on Canvas #2	8/8/2018	10,000.00	10,000.00	0.00
Gateway III Construction Group #2	9/25/2018	10,000.00	10,000.00	0.00
		89,720.00	89,720.00	

Balance of Funds

Initial Deposit	250,000.00
Loans paid out	-89,720.00
Loans collected	89,720.00
Interest earned	790.52
REDCO fee (1.5%)	-1,345.80
City fee (.5%)	-448.60
Balance	248,996.12

The Finance Committee meeting began at 8:52 am and concluded at 9:03 am (see Finance Committee Report).

Motion by Dudley
Second by Cruz
Approved 6-0

Meeting adjourned at 9:03 am.

Board Chair Norman Jones asked the Committee to go into Executive Session pursuant to New York Public Officer's Law Article 7, Section 105.1 (f).

Motion by Rosiland Brooks-Harris
Second by Tom Richards
Approved 6-0 at 9:04 a.m.

The Committee came out of Executive session at 9:50 a.m.

Motion by Tom Richards
Second by I. Geena Cruz
Approved 6-0